

FAIR HEARING REQUEST WITHDRAWAL

DS 1804 (Rev. 11/99)

Name of Person for Whom Hearing was Requested (Claimant)	OAH Case Number:
Address	Daytime Telephone No.
Name of Authorized Representative	Relationship to Claimant
Address	Daytime Telephone No.
Name of Regional Center or State Developmental Center	

I am withdrawing my request for a fair hearing because the issue(s) for which a fair hearing was requested has been satisfactorily resolved through the following process: (Please check the appropriate box)

☐ Informal meeting with the regional center or state developmental center director or his/her designee

☐ Mediation

☐ Other (Please explain): _____

Signature of Claimant
or Authorized Representative ➤ _____ Date _____

INSTRUCTIONS

1. You, or your authorized representative, may withdraw a request for fair hearing at any time during the fair hearing process.
2. If the issue, or issues, identified in your request for a fair hearing are satisfactorily resolved, through an informal meeting or by other means, you must complete and submit this form to withdraw your request for a fair hearing to the regional center or state developmental center. If the issue or issues are resolved through mediation, you must complete and submit this form to the mediator.
3. Indicate, by checking the appropriate box in the **Fair Hearing Request Withdrawal** section of the form, the reason for the withdrawal.
4. The decision of the regional center or state developmental center, or the final resolution agreed to during mediation, as appropriate, will go into effect 10 days after receipt by the regional center, state developmental center, or mediator of this withdrawal.

Distribution: Office of Administrative Hearings Institute for Administrative Justice Regional Center/State Developmental Center
 Department of Developmental Services Claimant